



ASSOCIATION OF ACADEMIC RADIOLOGY

Committee and Liaison Policy

Updated April 2024

Standing Committees

Terms of office and minimum composition requirements are defined in the AAR Bylaws. The following are standing Committees of the organization:

A. Awards Committee

The chair of the Awards committee will be the Vice President. The Secretary and the President-elect will serve as members of this committee. The committee will select recipient(s) of the Memorial award and any other awards of the Association whenever deemed appropriate by the Board of Directors. The selection of the Gold Medal Awards will be made by the Gold Medal Award Committee.

B. Bylaws Committee

The Bylaws Committee will prepare changes in the Bylaws or in the Regulations for presentation to the Board of Directors at the interim and annual meetings of the Association. Upon approval by the Board, they will be presented to the membership for approval at the annual meeting. The chair of the Bylaws Committee will serve as Parliamentarian during the annual business meeting and during the interim meeting of the Association.

C. Communications Committee

The committee shall oversee all aspects of the AAR's electronic presence on the internet, including the AAR website. The committee will be responsible for making recommendations to the Board of Directors on the administration of the website and continuous electronic engagement of the AAR membership throughout the year.

D. Development Committee

The AAR Development Committee will consist of the AAR President-elect, the AAR Vice President, representatives of AAR, SCARD, APDR, ACER, AMSER, RRA, RAHSR, and A³CR², the Editor of *Academic Radiology*, the chair of the Finance Committee, the representatives of any corporately funded, jointly sponsored programs. The President may appoint additional members. The chair of the AAR Development Committee will also serve on the Finance Committee. The AAR Development Committee will explore sources of revenue to help support the activities of the Association.

E. Diversity, Equity and Inclusion Committee



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The committee will serve to actively engage the membership in all aspects of diversity, promoting equity and a climate of inclusion within the AAR including racial, sexual, gender, age, disability and academic diversity. The committee will identify challenges regarding diversity, equity, and inclusion, generating and expanding opportunities to increase representation of diverse populations throughout the organization. The committee will review diversity related initiatives and provide the Board of Directors with recommendations that will improve organizational diversity, inclusion and community in the AAR. The President-elect will serve as an ex-officio member of the committee.

F. Education Committee

The Education Committee will encourage excellence in teaching as defined in Article II of these Bylaws.

G. Fellow Nominating Committee

The committee will consist of no fewer than five members, including the chair, who will be appointed by the President. Committee members will serve a 3-year term, with no reappointment. In addition, the AAR Past President and second most recent Past President will serve as ex-officio members of the committee. The committee's function will be to review Fellow of the Association of University Radiologists (FAAR) applications and recommend candidates for the Board of Directors' approval.

H. Finance Committee

The chair of the Finance Committee will be appointed by the President. The Treasurer and the chair of the Development Committee will each serve on the Finance Committee as voting, ex-officio members along with other members appointed by the President. It is expected that these other members will each serve a five-year term. The Account Executive of the Association will be a non-voting, ex-officio member of the committee. The Finance Committee will establish continuity in the supervision and monitoring of all fiscal activities of the Association including review of the annual budget as well as the operational budget for each annual meeting. The committee will advise and make recommendations to the officers and the Board of Directors and, through them, to the membership, in matters concerning the fiscal status of the Association.

I. CERRAF Board of Review

The Clinical Effectiveness in Radiology Research Academic Fellowship (CERRAF) Board of Review will consist of a chair, AAR members, and a maximum of three non-radiologist physicians who need not be AAR members. Appointments are subject to the Policy for CERRAF Board of Review Appointments. All Board of Review members, including the chair, are appointed for a five-year term, renewable once, under ordinary conditions. If a member is appointed to fill an unexpected vacancy, he or she will assume the term of their predecessor. At the conclusion of their term, that member will then be eligible for a five-year term, renewable once under ordinary



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conditions. The Board Chair may recommend extending or shortening terms under extraordinary conditions to the AAR President, who can approve such exceptions.

The Board of Review will review and evaluate research applications from prospective CERRAF candidates; select Fellows; provide mentoring and objective direction to the Fellows; and participate in the CERRAF Winter Retreat.

J. Gold Medal Award Committee

The chair of the Gold Medal Award committee will be the second most recent past-President of the AAR. The committee will consist of three other members of the AAR to be selected by the President. The Gold Medal Award Committee will present its recommendation(s) to the Board of Directors by December 15th of the year preceding the year that the award is to be given.

K. International Relations Committee

The committee shall explore, identify, advise, and make recommendations to promote opportunities, both internal and external to the Association, and among and between its constituent groups, related to graduate and post-graduate medical and radiological education and training, membership and member benefits, and excellence in research and patient care, as they might extend the positive influence and impact of the AAR within the international academic radiology and imaging communities. The committee will advise and make recommendations to the officers and the Board of Directors and, through them, to the membership, in matters of all substantive committee activities.

The AAR President will appoint the chair of the committee. The committee shall consist of AAR members in good standing, with representation by members of SCARD, APDR, and a minimum of three Affinity Groups, although representation of all Affinity Groups is preferred. The AAR President may appoint additional members.

L. Membership Committee

The chair of the Membership Committee will be chosen by the President. The Secretary will serve on the Membership Committee, along with other members appointed by the President. When a nominee's application needs further evaluation after review by administrative staff of the Association, the Membership Committee will review nominations for membership and will present its recommendations at the interim meeting of the Board of Directors and at the Board of Directors meeting at the annual meeting of the Association. If requirements for membership are fulfilled, the nominee will be recommended for membership. The Membership Committee will review all new membership applications and submit its recommendations to the Board of Directors at the interim and annual meetings of the Association or to the Board of Directors by regular mail, electronic mail, or by facsimile transmission. The Membership Committee will encourage and facilitate the recruitment of new members.



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M. Nominating Committee

The chair of the Nominating Committee will be the immediate Past President of the Association. The function of this committee will be to nominate the candidate for Treasurer. The chair of the Nominating Committee will present the nominee for election at the annual business meeting of the Association.

N. Program Committee

The chair of the Program Committee will be the President-elect. The Program Committee will consist of the Program Track Chairs, AAR Vice-President, Secretary, Treasurer, Immediate Past President, the Chairs of the Program Committees of SCARD, APDR, RRA, ACER AMSER, RAHSR, APCR, APDIR, the Senior Faculty Advisor of A³CR², the Chairs of the AAR Faculty Development Programs and other members of the Association appointed by the President. The Program Committee will organize the program, including scientific sessions, for the annual meeting. The Program Committee may, at its discretion, invite papers for presentation at the annual meeting from anyone, whether a member or not.

O. Publications Committee

The Publications Committee will promote the highest standards of care, research, education, ethics and health policy through coordination of the impact, accessibility, revenue enhancement and excellence across the AAR's scholarly publications. The committee will carry out the annual performance review of the Editor-in-Chief and report their findings to the Board of Directors. The committee will oversee the recruitment of the Editor-in-Chief and report their recommendations to the Board of Directors.

P. Scientific Program Committee

The committee will review the proffered abstract submissions and select the papers, posters and exhibits to be presented at the AAR Annual Meeting. The AAR President-elect/Program Chair will select the members of the committee.

Q. Strategic Planning Committee

The committee shall focus on the future of the Association and make recommendations to the Board of Directors regarding long range direction and strategic planning activities. The AAR President, President-elect, and Vice President will serve as members on this committee.

Trainee Award Selection Committee

The committee will select the AAR Trainee Awards and will be chaired by the AAR President-elect. The other members will consist of the A³CR² Senior Faculty Advisor, and the AMSER and APDR Program chairs.

R. Sustainability Committee



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The committee will educate radiologists and staff on the environmental impact of their practices, foster research on sustainability in diagnostic and interventional radiology, and work to reduce the environmental footprint of the AAR.

S. Trainee Award Selection Committee

The committee will select the AAR Trainee Awards and will be chaired by the AAR President-elect. The other members will consist of the A3 CR2 Senior Faculty Advisor, and the AMSER and APDR Program chairs.

T. Well-Being Committee

The committee will work to identify sources of burnout specific to radiology faculty and trainees, to develop programs and compile resources that will help cultivate practices which build resilience and foster a healthy learning and working environment.

Liaisons

The AAR makes numerous liaison/representative appointments. Select appointments have specific requirements as detailed below.

A. American Board of Radiology (ABR)

The President, after consulting the Board of Directors, will submit at least three candidates for each available position on the American Board of Radiology (ABR). These names will be forwarded to the ABR for its selection and will be presented at the annual meeting of the Association.

B. American College of Radiology (ACR)

The Councilor and alternate Councilor from the AAR to the Council of the American College of Radiology will be nominated by the President of the Association with confirmation by the Board of Directors. These names will be forwarded to the ACR Council and will be presented at the annual meeting of the Association. The term of Councilor is for three years and alternate Councilor for one year. Councilors may serve two terms and alternates may be re-elected on a yearly basis for six years.

C. Council of Faculty and Academic Societies (CFAS)

The two AAR representatives to the Council of Faculty and Academic Societies (CFAS) of the Association of American Medical Colleges will be appointed by the President for a four-year term with a new appointee every two years. A representative may be re-appointed for more than one term.

D. National Council on Radiation Protection and Measurement (NCRP)



A representative to the National Council on Radiation Protection and Measurement (NCRP) will be appointed by the President for a term of three years. A representative may be re-appointed for more than one term.

E. RSNA/AAR/APDR/SCARD Education Research Development Grant

The Chair of the AAR Education Committee shall represent the AAR in selection of recipients of the RSNA/AAR/APDR/SCARD Education Research Development Grant.

Special Programs Chairs

Special Programs Chairs will serve a three-year term, renewable once, for a total of six years. A successor should be identified in the final year of the chair's term and serve alongside the chair as chair-elect. The chair-elect year is not included in the six year term.